

**Dr. Roy Wilson Learning Centre**  
**School Council Meeting**  
**March 2017**

**Held Wednesday March 8<sup>th</sup> at 8pm**

**In attendance: Stephanie Williams, Bob Burgess, Alexis Routly, Lisa Perich, Karen Stennick, Michelle Hawkeness, Danna Hanni, Erin Greggains, Nicole Liboiron, Crystal Sljivic, Corey Sadlemyer, Lisa Bosch, Troy Bartman (joined late)**

**Teacher Report: Grade 4 – Dalyce Harrison & Melanie Treen**

Bob Burgess calls the meeting to order at 8:06pm

1. Student YEP Presentation by Abbi, Ava & Nolah
  - a. Corey introduces the students and projects. Explains how YEP (young entrepreneurs project) helps to teach students about real life applications including a presentation like this.
  - b. Students propose having Kona Ice come to the school for “Celebrate Spring with Kona Ice”
    - i. They’d like to have Kona at the school for an entire day to serve all the students
    - ii. They’re asking Parent Council permission for this to occur as they don’t want to step on anyone’s toes or interfere with hot lunch
    - iii. As Kona has a give back program, 20% of the profits will be donated back to the hospital. As well the students will be donating time volunteering at the hospital.
      1. Based on estimates of all the students getting a Kona Ice, they could potentially be donating \$600
    - iv. Talked about the pros of Kona ice vs. slushes such as less sugar, etc
    - v. Mrs. Harrison explained how they would have the big truck parked outside (potentially just outside the multipurpose room) and would have the little Kona truck inside.
    - vi. Students were going to go open their own bank account, but Stephanie explained what a difficult process it was and offered the use of the PC account which they accepted.
    - vii. Since they want to run in the week of March 20<sup>th</sup>, Lisa suggested they tie it into the Staff Appreciation week festivities.
2. Steph enters a motion to accept the February 2017 School Council Minutes
  - a. Seconded by Alexis.
  - b. All in favour. Motion passed.
3. Teacher Report – Grade 4 by Dalyce & Melanie
  - a. Talked about the Community Classrooms that take place down at Medalta (showed slides of previous years)
    - i. They have taken part in these classrooms since they were first offered
    - ii. Community Classrooms are classes (with regular curriculum) that take place in a different facility such as Medalta, Esplanade, etc. They are all day at locations.
      1. Emphasizes real world learning
      2. Still meeting all the required curriculum outcomes
      3. Learn about the history of the location they’re at
        - a. Guided tours of the area along with exploration
    - iii. Students keep a visual journal of their experiences while at a community classroom to help demonstrate what they learn
    - iv. Community classrooms are expensive. Medalta’s averages \$500/week plus \$69/day for bussing. There are 3 grade 4 classes hoping to each go for 4 days.
      1. Dalyce & Melanie ask if it would be possible for parent council to help cover part of the cost for the CC at Medalta
        - a. Stephanie enters a motion for \$2340 to cover the entire cost for all 3 classes.
          - i. Seconded by Lisa.

- ii. All in favour. Motion passed!!
- 4. Treasurer's Report – Stephanie on behalf of Derek
  - a. See attached report
  - b. Stephanie enters a motion to accept the treasurer's report.
    - i. Seconded by Nicole.
    - ii. All in favor. Motion passed.
- 5. Council of Councils – Bob
  - a. At the last meeting (end of February) it was discovered there is a large disparity among School Councils from school to school.
    - i. Many didn't realize they needed both a PC (parent council) and CA (community association)
      - 1. PC is covered under the SD76 insurance
      - 2. CA requires it's own insurance as well as board of directors insurance.
  - b. There is a meeting in Edmonton for all the various school districts. There will be no one from any of the schools in Medicine Hat being represented there.
  - c. Hands out Policy 622 (see attached sheet)
    - i. Caroline Freeman at the meeting presented the amended Policy 622 (Sexual Orientation and Gender Identity).
      - 1. She is looking for the various school councils to enter a resolution to show support.
      - 2. Our council decides to wait until the May school council meeting to enter a motion for a resolution as it appears it is set to be revised/approved in April.
      - 3. Nicole will prepare to draft a rough resolution in preparation for the May meeting.
- 6. Principal's Report – Corey Sadlemyer
  - a. Requests moving the May & June school council dates & times due to several of the administration being unable to make them
    - i. May is moving from May 3<sup>rd</sup> to May 10<sup>th</sup> at 8pm
      - 1. Raffle must still take place on May 3<sup>rd</sup>
        - a. Steph, Alexis and another witness to take care of Raffle
    - ii. June is moving from June 7<sup>th</sup> to 14<sup>th</sup> at 8pm
      - 1. Raffle must still take place on June 7<sup>th</sup>
        - a. Steph, Alexis and another witness to take care of Raffle
    - iii. Looking forward, it was decided to move all School Council meetings for the 2017-18 year to the second Wednesday of the month.
  - b. Timetable move
    - i. The original plan for the adjusted time table was sent home with a typo. That being said there were still approximately 40 pieces of feed back sent back to the school from parents.
      - 1. 19 were a solid yes
      - 2. 13 were a "yes, but..."
      - 3. 4 were yes but felt the ideal wasn't possible
      - 4. 1 was a solid no
    - ii. We can't adjust the length of our day until the new school year as we are bound by bussing times
    - iii. 3 goals of the new timetable:
      - 1. Supporting the Ready to Learn program which helps the younger students become stronger readers. We were having a hard time finding a place in the schedule for it where the students could be with the teachers that knew them best versus just another teacher/EA
        - a. We also need to challenge enriched students
      - 2. Scheduling options

- a. As there are a smaller number of kids in the larger grades, it's harder to offer a large number of options.
      - i. By pooling grades 7-9 and arranging the timetable accordingly, it gives us a larger group of students and thus the ability to offer more option classes
        - 1. 20 kids in shop for example (gr7-9) vs 2 kids in shop (just gr9) as an example
  - 3. Help students remain regulated
    - a. Some students require those extra breaks and since most teacher's were doing it on their own anyway, it should be incorporated into the schedule.
  - iv. We will definitely be taking the feedback received to tweak the schedule before releasing the final version
    - 1. Looking at getting the bells to ring in zones (for instance just outside or in different wings) so perhaps different wings could have different schedules.
    - 2. Lunch will start with the younger students. As they finish eating they will move outside and there will be appropriate supervision
    - 3. The second group will still get as much time as they currently get to eat, if not more
  - v. Grade 1's have already switched to the first lunch to eat with the K, 2, 4, etc group
  - vi. Looking at finalizing the new timetable for April sometime
- 7. Community Reports
  - a. Hot Lunch – Lisa
    - i. Going really well
      - 1. Hot lunch will be online only for the next set of April/May
    - ii. Looking at setting up chrome books at the PC table at May Royale to help get people signed up for online ordering
  - b. Fundraising – Steph
    - i. Popcorn is almost done. First year running it and it seems like it was quite successful!
    - ii. Looking at making charts to show people exactly where all the money goes. While the financials are available at every meeting and in the minutes, people respond well to charts.
  - c. Events Committee – Steph & Lisa
    - i. Grade 9 Year End
      - 1. Trying to come up with ideas for year end gifts for the grade 9 students
        - a. Weddingstar or Logo's Embroidery
          - i. Water-bottles, etc
        - b. Lisa entered a motion to spend up to \$800 on year end gifts.
          - i. Seconded by Erin.
          - ii. All in favour. Motion passed.
        - c. Need to hold another committee meeting to discuss year end events and activities
    - ii. Teacher Appreciation
      - 1. Week of March 20<sup>th</sup>
        - a. Events include:
          - i. Luncheon & Door Prizes (Wednesday)
          - ii. Starbucks
          - iii. Booster Juice
      - iii. May Royale coming up soon
  - d. Playground Committee – Alexis
    - i. Just waiting on the ground to thaw to begin prep
    - ii. Troy – Brent is working on getting Art's Excavating to possibly donate their labour for the prep

- iii. Looking to install approximately the 2<sup>nd</sup> week of May
  - 1. Will require 25-30 volunteers to help with the assembly

Parent Council portion of the meeting closed at 9:26pm by Bob.

Alexis calls to order the Community Association part of the meeting at 9:26pm

- 1. Raffle for the 2017-2018 School Year – Nicole
  - a. Nicole enters a motion to apply for a license.
    - i. Seconded by Erin.
    - ii. All in favour. Motion passed
  - b. Changes to the raffle this year
    - i. The prizes will only be offered in two formats this year:
      - 1. Trip in the form of a gift card (AMA)
      - 2. Cash
      - 3. This will allow for us to funnel a bit more business towards AMA so they will continue to plan/book our trips
    - ii. New trips for more local destinations
      - 1. Canadian Badlands Tour of Drumheller
      - 2. Craft Brewery Tour in Calgary
    - iii. The new trips will save us approximately \$1000 leaving us more potential profit.
  - c. We sold 333/500 tickets this year. Next year there should be no reason not to sell out especially since we are starting to sell earlier and all summer long. We will again sell 500 tickets at \$100 each.
  - d. We are hoping to begin selling by April/May this will ensure the first draw will be in October versus having to wait until December like last year.
  - e. Nicole enters a motion for \$150 to cover the application fee.
    - i. Seconded by Stephanie.
    - ii. All in favour. Motion passed.
  - f. We are only allowed one bank account per raffle license. We then have to wait 2 years before we can re-use it for a different raffle. A consolidated gambling account would allow us to have the raffle and casino funds together.
  - g. Nicole entered a motion to open 3 bank accounts: raffle proceeds, consolidated gambling and a raffle trust (in the event it is required).
    - i. Seconded by Stephanie.
    - ii. All in favour. Motion passed.
  - h. Nicole enters a motion to print tickets for a cost of up to \$200.
    - i. Seconded by Stephanie.
    - ii. All in favour. Motion passed.

Alexis calls the CA portion of a meeting to a close at 2:37pm

Dr. Roy Wilson Learning Centre  
March meeting

username

**Parent Council**

**Statement of activity - February**

Opening bank balance 32,508.97

Income 1.16

Interest February 1.16

No other income

There is a deposit Mar 1 for \$8,356.55

Disbursements (6,032.47)

Chargeback & service charge December (35.00)

Fast Times Corner & Delivery 208 December (38.00) different receipts

Curbside 212 December (840.00) different receipts

Booster Juice 89 December (2,059.58)

DQ 91 December (1,435.60)

Boston Pizza 90 December (1,624.29)

Closing bank balance / net assets 26,477.66

**Community Association**

**Community Association balances**

|                      | Current          | Prior month      | Change            |                           |
|----------------------|------------------|------------------|-------------------|---------------------------|
| Regular              | 2,461.55         | 3,594.67         | (1,133.12)        | \$1150 payment to TSG Ins |
| Common share account | 1.08             | 1.08             | -                 |                           |
| Casino               | 16,242.39        | 16,241.77        | 0.62              |                           |
| Raffle Proceeds      | 10,392.48        | 10,392.08        | 0.40              |                           |
| Raffle Trust         | 13,148.16        | 14,384.65        | (1,236.49)        | raffle winnings payouts   |
| <b>Total balance</b> | <b>42,245.66</b> | <b>44,614.25</b> | <b>(2,368.59)</b> |                           |
|                      | as at Mar 8      | as at Feb 1      |                   |                           |

**Other matters:**

Annual return for 2017 for Community Association to be filed